



Training in Tender Writing, Costing, Pricing and completion of Bills of Quantities

Client

Overstrand Municipality

Objectives

Provide delegates with tools and techniques to help them prepare and submit successful tender documents

Tactics employed

- Presented background information to the tender process
- Discussed basic tender steps
- Looked in detail at tender budgets, assessments and costing as well as pricing
- worked on steps to complete a Bill of Quantities

Outcomes

By the end of the workshop delegates had

- more information about the process of tendering
- better insight into costing methods and models, and
- more confidence about pricing methods and how Bills of Quantities are completed.